

**Town of Erin, Washington County, Wisconsin  
Resolution 2024-05**

Whereas there are certain activities and services the Town provides that allow the Town of Erin to collect a fee for these services and activities: and.

Whereas the Town Board may review the fee schedule and adjust the fees from time to time.

**Section 1. Fees**

Therefore, be it resolved that the following fee schedule shall be observed effective upon approval:

<b>DEPARTMENTAL FEES</b>	
History Book with Addendum	\$30.00
Comprehensive Plan	40.00
Copies:	\$0.25 per page
Recording of meeting	\$35.00
Insufficient funds check fee	\$50.00
Mileage	Federally approved rate per mile
Publications	\$25.00
Special assessment letters	\$25.00
Research Fee/Request	salary & fringes
Voter list	See Badger Voters site
<b><i>Licenses</i></b>	
Dog Licenses (effective 2023 licenses)	\$20.00
Spayed & neutered (effective 2023 licenses)	\$10.00
Late fee (after April 1st)	\$10.00
Kennel Licenses up to 12 dogs	\$90.00
Fancier Permit	\$50.00
<b><i>Liquor/Bartender Licenses</i></b>	
Operator license plus background check	\$50.00
Provisional operator license plus background check fee	\$15.00
Temporary operator license (serving at special event for non-profits, license 1-14 days)	\$10.00
Liquor and beer	\$350.00
Reserve liquor license	\$20,000.00
Beer	\$100.00
Picnic and gathering	\$10.00
Cigarette	\$50.00
Wine	\$100.00
Liquor publication fee	\$15.00
Unenclosed premise fee	\$30.00

<b>Rental Fees</b>	
Hall Rental full day	\$200.00 rent + \$200.00 Deposit
<b>Park Advertising</b>	
Fence Banner	\$300 per year per banner
Signs above\below scoreboards	\$1,000 per year per sign

<b>ROADS</b>	
Driveway\culvert inspection permit	\$150.00
Road, Ditch, Culvert & Driveway Cash Bond	\$2,000.00
Culvert waiver recording fee	\$150.00
Address sign	\$150.00
Utility Fee (per application/mo.)	\$150.00
Fine for no utility fee taken out	\$500.00 fine
Wood Chips	free 1st come 1st serve
Sign & Installation on Private Roads	\$150 labor \$375 materials

<b>ZONING/LAND USE</b>	
Zoning compliance certificate new Res. Construction	\$150.00
Zoning compliance - misc. construction/remodel, ** under \$10,000	\$50.00
Zoning compliance - misc. construction/remodel, ** \$10,000 to \$75,000	\$100.00
Zoning compliance - misc. construction/remodel, ** over \$75,000	\$150.00
** Construction/remodel that does not increase the foot print on the property, change of use or require a County sanitary or compliance certificate A Zoning compliance certificate is not required.	
Signs/miscellaneous	\$27.00
Signs/permanent	\$200.00
Application to Plan Commission fee	\$450.00
Zoning Board of Appeals hearing	\$500.00
CSM/Preliminary and final	\$250.00
Recordings to Washington County	\$100.00
Administration Fee	\$10.00
Rezoning	\$300.00

Concept review of CSM/Plat land division	
1-2 lots	\$325.00
3-4 lots	\$640.00
5-9 lots	\$955.00
10-15 lots	\$200/lot
16-19 lots	\$265/lot
20-29 lots	\$418/lot
30 + lots	\$565/lot
Conditional Use Permits: All Zoning Districts	\$450.00

#### BUILDING FEES

Minimum Permit Fee for all Permits	\$50.00 minimum
<b>Residential – 1 &amp; 2 Family</b>	
New Structure ** Addition	.35 per square foot all floor levels Or ½ % of the estimated building cost (not including mechanical fees)
Erosion control	\$175.00
Alterations to 1-2 Family	.40 per square foot
Accessory Structure	.35 per square foot all areas
All other structures where square foot cannot be calculated	\$10.00 per \$1,000.00 value
Occupancy permit	\$60 per unit
Temporary Occupancy Permit (failure to obtain within the 30 days shall forfeit Occupancy bond)	\$60.00 (max 30 days)
Pools	Above ground \$100 In-ground ½% of the estimated cost but not less than - \$100.00 (not including mechanical fees)
Early Start Permit	\$175.00 (footings & foundations to grade only)
Razing Fee	\$60.00 for the first 1,000 square feet of floor area and \$30.00 per 1,000 square feet area thereafter
Renewal of Building Permits	\$100.00
Single Family Administration Fee	\$50.00 (new 1 & 2 Family Homes only)
Not requiring a building permit 162-5. C. & (2)	
Occupancy Bond	\$2,000.00
Cleanup Bond	\$500.00 (new residential)

Wisconsin Permit Seal	\$45.00
Address Sign	\$75.00
Moving building over public ways	\$150.00
Administration Fee	\$50.00
Plan Examination	
1 & 2 Family residence	\$270.00 and .10 a square foot over 3,000 square feet
Any additions	\$100
Any alterations	\$70
Accessory Structure	\$85 if greater than 120 square feet
<b>COMMERCIAL</b>	
New Structure** Addition	
Assembly: Group A occupancies*	<del>\$0.14.42</del> /square foot
Business: Group B occupancies*	<del>\$0.1342</del> /square foot
Educational: Group E occupancies*	<del>\$0.1442</del> /square foot
Factory & Industrial: Group F occupancies	<del>\$0.1236</del> /square foot (office area to follow fees in Group B occupancies)
High Hazard: Group H occupancies*	\$0.15/square foot
Institutional: Group I occupancies*	<del>\$0.1365</del> /square foot
Mercantile: Group M occupancies*	\$0.13/square foot (offices area to follow fees in B)
Residential: Group R occupancies*	<del>\$0.1463</del> /square foot [Multi 3(three) family or more]
Storage: Group S occupancies*	\$0.13/square foot
Utility and Miscellaneous: Group U occupancies	\$0.12/square foot
Build-Out-See above New Structure fees a-j	
The above referenced permits (A-K) have a \$90.00 minimum permit fee	
Erosion Control	\$210.00 for 1st acre then \$90.00/acre portion thereafter
Remodel	\$7.20 per thousand of valuation \$90.00 minimum
Occupancy, Temporary Occupancy, Change of Use Permit	<del>\$</del> 175.00 per unit
Commercial Plan Review - Certified Municipality per SPS 302.31 plus 20% admin fee	
Early Start Permit	<del>\$100225</del> .00 (footings & foundations to grade only per SPS 3061.32)
Razing Fee	\$90.00 for the first 1,000 square feet of floor area and \$60.00 per 1,000 square feet area thereafter
Administration fee	\$50.00
Cleanup Bond	\$500.00
Occupancy Bond	\$2,000.00

Address Number/Sign Fee	\$75.00
Other - minimum	\$90.00
<b>Plan Examination</b>	
Group A to K	<del>\$75</del> 250.00
Any additions	\$75.00
Any Alterations	\$30.00
Accessory Structure	\$40.00
<b>Agricultural Buildings (unheated)</b>	
New Buildings	<del>\$.10</del> 36 per square foot all floor areas
Remodel	<del>\$6</del> 15.00 per thousand of valuation
	\$48.00 minimum
Not require a building permit §162-5C.&(2)	
Other	\$36.00 minimum
Administrative Fee	\$50.00
Cleanup Bond	\$500.00
Occupancy Bond	\$2,000.00
Address Number/Sign fee	\$75.00
Other - \$90.00 minimum	
Early Start Permit	\$100.00 (footings & foundations to grade only per SPS 3061.32)
Razing Fee	\$90.00 for the first 1,000 square feet of floor area and \$60.00 per 1,000 square feet area thereafter
<b>Plan Examination</b>	
Agricultural building	\$75.00
<b>Miscellaneous</b>	
Minimum Permit fee	<del>\$3</del> 660.00
Re-inspection Fee	<del>\$3</del> 660.00
Failure to call for inspection	<del>\$3</del> 650.00
Double Fees are due if work is started before the permit is issued	
<b>Mechanical Fee</b> per Permit Application	

Professional Services: The costs of professional services such as legal, engineering, research, recording fees, publication fees, and traffic control costs related to any action initiated by a responsible party, other than the Town, to be reviewed or acted upon by the Town of Erin Plan Commission, Board of Appeals, or Town Board Supervisors may pass to the responsible party.

Approved by the Town Board of the Town of Erin this 17th day of October 2022.

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Dennis Kenealy, Chairman

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Brad Bautz, Supervisor

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Ken Priesgen, Supervisor

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Dean Schober, Supervisor

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Mike Stapleton, Supervisor

Attest:

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Carrie A. Bruha, Clerk